



## DAV Public School, CRRC, Medical Road, Gaya

(10+2, English Medium Co-Educational School, Affiliated to CBSE, New Delhi Affiliation No. – 330101, School No – 65098)  
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### Academic Session 2023-2024

#### CIRCULAR

#### Dear Parents

DAV PS, CRRC, Medical Road, Gaya extends its hearty good wishes and gratitude to all its parents, students, well-wishers & staff members on the completion of another successful academic year. It has been an earnest endeavour on our part to provide the best of everything to our students for their all-round development. Constant academic support is being provided to the students of Class VI to X & XII by giving them topic-wise notes, sample questions and e-lesson plan. The same is also uploaded on the school website ([www.davcrrcgaya.org.in](http://www.davcrrcgaya.org.in)). Please motivate your wards to check the school's website regularly, work out the notes and questions and get it evaluated by their teachers. We are always trying to establish a good interactive communication with our esteemed parents and trying to keep you informed about every activity of the school through the SMS service and the school website. We request the parents to ensure a smooth and strong two-way communication system with your wards and with the school. Parental effort is the backbone to a child's success, it should be your first task to ask your children – "is he/she satisfied with the Marks/Grades he/she has secured? If not, ask him/her – what and where does the lacunae lie, or what further support does he/she require from your/our side?" We at DAV PS, CRRC, Medical Road, Gaya are always ready to extend our best and the fullest support to your children and turn them into a responsible citizen of India.

**New Academic Session (2023 – 2024)**  
**Classes LKG to Std. XII begins from 05-04-2023 Wednesday**

Classes	Reporting	Departure
LKG to Std. IV & X- XII	07:30 a.m.	12:40 p.m.
Std. V to Std. IX	09:00 a.m.	02:10 p.m.

#### FEE STRUCTURE

**FEE** : All fee dues and deposits for the new session should be cleared Online/Offline. Please remember to bring the following at the time of depositing the fee for the new session, (Fee Book of your ward for details of fee and schedule) – Fee book of the previous academic year, **Report card of the previous academic session.**

❖ **Bus Fee will be paid in addition to the fee mentioned below for those who avail Bus facility.**

	LKG & UKG	Class I to V	Class VI to VIII	Class IX & X	Class XI & XII – Science	Class XI & XII – Commerce	Transport Fee
A.D.F.	2500 P.A.	2500 P.A.	3000 P.A.	3000 P.A.	3000 P.A.	3000 P.A.	<b>Rs. 1050/- upto 7.5 KM</b>
Misc. Fee	2500 P.A.	2500 P.A.	2700 P.A.	3500 P.A.	4500 P.A.	4500 P.A.	
Tuition Fee	1800 P.M.	2250 P.M.	2650 P.M.	3250 P.M.	3900 P.M.	3700 P.M.	
<b>Total (April)</b>	<b>6800.00</b>	<b>7250.00</b>	<b>8350.00</b>	<b>9750.00</b>	<b>11400.00</b>	<b>11200.00</b>	<b>Rs. 1150/- above 7.5 KM</b>
<b>Fee Submission Date : 03<sup>rd</sup> April 2023 to 20<sup>th</sup> April 2023</b> <b>(Except Saturday, Sunday &amp; Holidays)</b>							

**Books for LKG to Std. VIII will be available at DAV PS, CRRC, Medical Road, Gaya on 28-03-2023 and 29-03-2023.**

S.N.	Class	No. Of Books	Cost of Books	S.N.	Class	No. Of Books	Cost of Books	S.N.	Class	No. Of Books	Cost of Books
01	LKG	06	₹368/-	02	UKG	06	₹328/-	03	Std. I	08	₹509/-
04	Std. II	08	₹533/-	05	Std. III	11	₹600/-	06	Std. IV	10	₹715/-
07	Std. V	12	₹859/-	08	Std. VI	13	₹1090/-	09	Std. VII	13	₹1130/-
10	Std. VIII	13	₹1289/-	<b>Please pay the exact amount at the fee counter.</b>							

- Request, if any, for **Transfer Certificate (T.C.) must be made on/before 6<sup>th</sup> April 2023**, otherwise full school fee for the month of April will have to be deposited if a request for T.C. is made after 6<sup>th</sup> April 2023.
- Parents of students in Classes LKG to VIII should make it a point to 'see-off' and 'receive' their Children at the Bus – Stop.
- Parents should ensure that their wards come to school every day in proper, neat & clean uniform and maintain proper discipline and decorum in the school, coming to school in improper uniform would mean breach of discipline.
  - ❖ **75% attendance is a pre-requisite criterion for promotion to the next higher class.**
- Parents are requested to refer to the student's diary and Academic Almanac for all rules & regulations and activities of the school, Parents should also make it a point to browse through the Students' Diary everyday as it is the medium of communication with the school. Parents should make it a point to attend the Parent-Teacher meet.
- Parents are also requested to encourage their children to participate in CCA activities to bring out the 'BEST' and ensure their all – round development.
- We, therefore, request the parents to impart to their children strong foundation of Moral behaviour and attitude and strengthen them by themselves acting as the finest example.

**With sincere gratitude & the best wishes for a Promising & Successful Academic Year ahead.**

**Principal**

**P.T.O.**

### Information about Note Books.

S.N.	Class	Number Of Note Books Required
01	LKG & UKG	One Rough Notebook and one notebook for each subject, Scrap Book – 01, Drawing Note Book, Tempra Colour (Crux) – 01, Wax Colour (Crux) – 02, Clay - 01
02	Std. I & II	One Rough Notebook and one notebook for each subject , Computer Practical Copy – 01, Scrap Book – 01, Drawing Note Book – 01
03	Std. III - Std. V	One Rough Notebook and one notebook for each subject, Drawing Note Book – 01, Scrap Book – 01
04	Std. VI	One Rough Notebook and one notebook for each subject, Drawing Note Book – 01
05	Std. VII & VIII	One Rough Notebook and one notebook for each subject, Drawing Note Book – 01
06	Std. IX & X	One Rough Notebook and one notebook for each subject
<b>PARENTS SHOULD ENSURE THAT THE BOOKS &amp; NOTE – BOOKS ARE WELL COVERED &amp; LABELLED.</b>		
<b>PARENTS SHOULD ENSURE THAT THEIR CHILDREN BRING BOOKS &amp; NOTE-BOOKS AS PER THEIR CLASS ROUTINE UNDER THE LIMITED WEIGHT CRITERIA.</b>		

#### Fee Rules

1. Annual Charges will be deposited from **3<sup>rd</sup> April to 20<sup>th</sup> April 2023** (except Sunday and bank Holiday)
2. Fee Date : 1<sup>st</sup> to 25<sup>th</sup> of every month, from 8.00 a.m. to 01.00 p.m. on all working days, except Saturday, Sunday & holidays.
3. Arrears of the fee of the last month will be accepted up to 25<sup>th</sup> of next month with a fine of Rs. 50/-only.
4. Fee will not be accepted after 25<sup>th</sup> of the month.
5. Name of the defaulter will be struck off the rolls after non-payment of fees for consecutive two months as per school rule without any further information to the student.
6. Arrears of two months will be accepted with the LATE FINE charges of Rs. 200/- along with the fee up to the current month **on or before 25<sup>th</sup> of the month.**
7. Advance fee on quarterly, half yearly and annual basis is also accepted.
8. Fee will be received only on production of fee card.
9. Fee for the month of February and March is collected in the month of February, fee for the months of May and June is collected in the month of May, dues for the board classes (**VIII to XII**) must be settled in the month of **January.**
10. The fee defaulters will not be allowed to attend classes & Exam till the arrears are cleared with the Annual charges.
11. The annual/Misc. charges must be paid with the fee of April month.
12. Transport charges are to be paid for eleven months only (**April to Feb**) **in one academic year.** No request to discontinue bus facility is entertained during the academic year.

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